

# Request for Approval of Architectural Change

(This form is for Sun City/Sun City West properties only; all others must contact Colby Management)

Association Name \_\_\_\_\_ Owner Name: \_\_\_\_\_

Address \_\_\_\_\_ Phone No. : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Description of request in detail of any exterior changes (using additional sheets and drawings as necessary). Also, please include contractor name, address phone number, type of material to be used, color(s), and dimensions of structure, if applicable and include a copy of all drawings

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Work to be performed by: \_\_\_\_\_

Submit request to: **COLBY MANAGEMENT INC.**  
**17220 N. BOSWELL BLVD. #140**  
**SUN CITY, AZ 85373**  
**OFFICE: 623-977-3860, FAX: (623) 977-3577**

The homeowner agrees to maintain the improvement if approved by the Board of Directors or their duly appointed representative. If, in the view of the Board of Directors, the improvement is not being maintained, the Association has the right to remove or maintain the improvement with the Homeowner bearing all costs.

The Homeowner agrees to comply with all city, county and state laws and to obtain all necessary permits.

\_\_\_\_\_  
**Signature of Lot Owner**

\_\_\_\_\_  
**Date**

*For Architectural Committee Use*

The above-described architectural change is:

\_\_\_\_ Approved \_\_\_\_ Disapproved \_\_\_\_ Approved subject to the following conditions.

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DATE THIS CHANGE TO BE COMPLETED BY: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Architectural Committee Member**

\_\_\_\_\_  
**Date**